Registration for BA thesis

Registration for the BA thesis involves two steps: supervisor registration and final clearance. Please retain this form until both steps are completed and only then hand it into the secretariat.

1. **Supervisor registration**

Register by **30 April** for the following Autumn term / **15 November** for the following Spring term. Please do not hand in the form after the first step, but only after the second step has been completed.

- Student name ________________________________________
- Supervisor ___________________________________________
- Thesis topic _________________________________________________________________________
  ___________________________________________________________________________________
  ___________________________________________________________________________________

Submission date (last Friday of each semester – check departmental homepage) _________________

- Date ________________   Supervisor signature _______________________________________
- Student signature __________________________________________

2. **Final clearance (with study counsellor)**

Register by **30 September** (for Autumn term) / **1 March** (for Spring term). Requirements for thesis registration have to be met by the beginning of the term in which writing commences. Please make sure to contact your study counsellor well before the deadline. Registration becomes binding once this second step has been completed and the form has been submitted at the secretariat.

- Registration requirements are fulfilled.
- Missing ECTS (excluding the Bachelor module) ______
  ECTS awaiting entry in KSL ______

- Study counsellor signature ___________________________________________ Date ______________