

## Registration for BA thesis

Registration for the BA thesis involves two steps: supervisor registration and final clearance. Please retain this form until *both* steps are completed and *only* then hand it into the secretariat.

### 1. Supervisor registration

Register by **30 April** for the following Autumn term / **15 November** for the following Spring term. Please do not hand in the form after the first step, but only after the second step has been completed.

Student name \_\_\_\_\_

Supervisor \_\_\_\_\_

Thesis topic \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Submission date (last Friday of each semester – check departmental homepage) \_\_\_\_\_

Date \_\_\_\_\_ Supervisor signature \_\_\_\_\_

Student signature \_\_\_\_\_

### 2. Final clearance (with study counsellor)

Register by **30 September** (for Autumn term) / **1 March** (for Spring term).

Requirements for thesis registration have to be met by the beginning of the term in which writing commences. Please make sure to contact your study counsellor well before the deadline. Registration becomes binding once this second step has been completed and the form has been submitted at the secretariat.

Registration requirements are fulfilled. Missing ECTS (excluding the Bachelor module) \_\_\_\_\_

ECTS awaiting entry in KSL \_\_\_\_\_

Study counsellor signature \_\_\_\_\_ Date \_\_\_\_\_